



THE 41st
CPA AFRICA
REGION
CONFERENCE 2010
MBOMBELA, MPUMALANGA, SOUTH AFRICA



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**FOREWORD BY THE PRESIDENT OF THE CPA MPUMALANGA BRANCH,
HONOURABLE SIPHO WILLIAM LUBISI**

The decision by the Regional Executive Committee of the Commonwealth Parliamentary Association (CPA) - Africa Region, to accord the South African sub-national branch of Mpumalanga Provincial Legislature, the honour of hosting the 41st CPA Africa Regional Conference, could not have come at an opportune time. 2010 is a year of action for the advancement of an African Agenda. Our country is also hosting the 2010 FIFA Soccer World Cup Tournament. There is no doubt that "Africa's time has come".

South Africa's foreign policy is by and large interpreted as the externalisation of its domestic policy i.e. a better South Africa, a better Africa and a better world. Multilateral and global engagement, like the CPA 41st Africa Region conference, involves a complexity of issues with strong political overtones.

The hosting of the conference provides the province and the country with political, economic and social space necessary to highlight and elevate the fight against poverty, under-development and marginalisation of Africa.

The conference will in addition, further the following strategic objectives of the South African government:-

- Improve efforts aimed at marketing of South Africa and Mpumalanga on the continent; and



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- Promote and expand multilateral partnerships that are aimed at advancing the economic interests of South Africa through parliamentary mechanism.

The ideals that buttress South Africa's foreign policy include, among others, democracy, human rights, human dignity, non-racialism, non-sexism and prosperity to all. "***Progress and Challenges of Democratisation in Africa***" is an appropriate theme for the 41st CPA Africa Region conference as it accords delegates the honour to take stock of progress or lack thereof in the advancement of an African agenda during this 21st century. These political, social and economic imperatives make up the setting and context within which the organisation of the event will be carried out.

But this "time" comes not only with opportunities but also with responsibilities. This truism is also pertinent to our hosting of the 41st CPA Regional Conference in July 2010. We are therefore required to strike a fine balancing act as we collectively galvanise our efforts for the successful hosting of the CPA Africa Regional Conference by the Mpumalanga Sub-National Branch in particular and South Africa in general.

I believe that we will rise to the occasion and meet the expectations of our honoured CPA guests from the length and breadth of Africa. I am equally optimistic that South Africa will host the best FIFA Soccer World Cup Tournament on behalf of all of us in our beautiful Continent, Africa. This is indeed, an African century, "Africa ke Nako".

We want to take this opportunity to wish all the participating people and structures, success as they prepare for the 41st CPA Africa Region Conference to be held on 27 July 2010, Mbombela, Mpumalanga Province, Republic of South Africa.

**MR. S.W. LUBISI
PRESIDENT OF THE CPA BRANCH**



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**OVERVIEW BY THE SECRETARY OF THE CPA MPUMALANGA BRANCH,
MR. ROLSON MATHABATHE MOROPA**

As we assume the responsibility of hosting the 41st CPA Africa Region Conference, we are mindful of the enormous challenges and yet envious opportunities that lie ahead for our sub-national branch.

We believe that the ultimate success in organising such a momentous conference, is dependent on our ability to harness the collective wisdom and efforts currently at our disposal. We therefore embrace and welcome the decision of our Branch General Meeting to encourage its members to actively participate in the organisation of the forthcoming CPA Regional Conference.

Proper planning is essential in order to take full advantage of South Africa's ability to advance its interests. It will, regardless of who organises this event, be important that we identify all relevant sectors of interests in the hosting of the conference, including sectors such as the economy, industry, agriculture, mining, forestry, tourism, environment, health etc.

These interested parties bring with them expertise within the public and private sectors, NGO and CBO's.



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The following country issues are to be vigorously pursued at all costs prior to, during and post the conference:

- Marketing of the province's conferencing industry;
- Marketing of the province and country's tourism industry;
- Marketing the Province as a shopping destination;
- Capital injection in the local economy;
- Infrastructure development;
- Fundamental exposure for the country;
- International exposure to the country's infrastructure and capabilities;
- Showcase the best the country can offer to international guests;
- Networking opportunities for non-governmental organisations and civil society;
- Promote the interests and the value system of our country; and
- CPA Africa Region Conference serves as a precursor for an International CPA Conference.

We are fully aware of the potential pitfalls that are inherent in any planning and organisation of a conference of this magnitude such as limited facilities to hosting major international conference, crime factor and bad publicity. Mobilisation of the small and medium business enterprises could be a challenge and need to be organised to position themselves to benefit from the economic spinoffs that result from procuring goods and services for the conference.

We are presenting this preparatory framework document in order to introduce some of the theoretical underpinnings that inform the practical steps we need to embrace as we seek to succeed in our endeavours. We are therefore called upon to shoulder the wheel and make things happen. We certainly owe it to our next generation and we shall not falter in this regard.

MR R.M. MOROPA
SECRETARY OF THE CPA



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1. Introduction

The participation and involvement of Parliament and Legislatures of South Africa in International Parliamentary Forums, is an integral part of the South Africa Legislative Sector Policy and Strategic Framework (The Sector Framework) that was adopted by the Speakers Forum of South Africa. This emanates out of the realisation that South Africa is an important player in the international legislative community and therefore has to play its role in tandem with its constitutional imperatives. In line with the Sector Framework, all South African legislatures are necessarily members of the Commonwealth Parliamentary Association (CPA) which also includes the Africa regional chapter of CPA referred as The Africa Region of the Commonwealth Parliamentary Association. We certainly live in times of global reach in which our world has become a “global village”.

2. Purpose of this Discussion Document

The purpose of this document is to mainly establish a framework and process for preparing and organising a successful Annual Plenary Conference of Africa Region of CPA to be held on the 27th of July 2010 in the Mpumalanga Province. This document also seeks to solicit further insights and constructive views that will ensure that we indeed, host a successful regional conference not only as the Mpumalanga Provincial Legislature but also as the legislative sector of South Africa in general.

3. Background and Context

The CPA was founded in 1911 and was initially referred to as the Empire Parliamentary Association before it was renamed in 1949. It is established by the Commonwealth Parliamentarians with the purpose of promoting knowledge of the constitutional, legislative, economic, social and cultural aspects of parliamentary democracy, with particular reference to the countries of the Commonwealth of Nations. All these are aimed at contributing to the fulfilment of the mission of the CPA which is to:

“Promote the advancement of parliamentary democracy by enhancing knowledge and understanding of democratic governance and by building an informed parliamentary community able to deepen the Commonwealth’s democratic commitment and to further co-operation among its Parliaments and legislatures”

In their Annual General Meeting held in 1985, The Parliamentarians of National Parliaments and Provincial / State/Territorial legislatures of member countries of the Commonwealth on the continent of Africa, adopted the constitution which officially established the Africa Region of the Commonwealth Association (The Region). The aims and objectives of the Africa Region of CPA are as follows:



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- Promote the interests and perspectives of Africa within the Commonwealth and beyond;
- Promote knowledge and education on social, economic and cultural systems obtaining in various Member Countries and beyond;
- Promote knowledge and education of various Constitutional and legislative systems obtaining in various member countries and beyond;
- Promote gender equality and equity at all levels of human development;
- Promote respect for fundamental rights and freedoms of the Individual;
- Promote peace, democracy and good governance in all member countries;
- Promote transparency and accountability in the operation of the Region's organs and bodies in all member countries; and
- Do all that is necessary for the realisation of the aims and objectives of this Constitution.

All South African Legislatures and Parliament are necessarily members of this regional chapter of CPA referred to as The Africa Region of the Commonwealth Parliamentary Association.

In line with the CPA International Constitution, the CPA Africa Region Constitution, also requires that there shall be an Annual Regional Conference which the Regional Secretary should announce to each CPA Branch. It was in line with this constitutional requirement that the CPA branches in South Africa were informed about, and subsequently attended the 40th CPA Africa Region Conference in Port Harcourt, Rivers State, Nigeria on 13-25 July 2009

In terms of the constitution of the Region, "the Regional Secretariat shall consult and invite all other branches to indicate their willingness to assume the responsibility and date of hosting the next Conference and the Branch which is first in indicating its willingness to do so, shall be requested to host the Conference or Seminar upon agreement of the majority of Members of the Regional Executive Committee." During, the 40th CPA Africa Region Commonwealth conference in Port Harcourt, Nigeria, The Honourable Speaker of Mpumalanga CPA Branch, Mr Jackson Mphikwa Mthembu, offered to host 41st CPA Africa Region

Conference and this was agreed upon by the Regional Executive Committee. Consequently, he was elected as Vice President of the Commonwealth Parliamentary Association (CPA) Africa Region on the 20th of July 2009, by the 40th Annual General Meeting (AGM) of the CPA Africa Region held at the Rivers State House of Assembly, in Port Harcourt, Nigeria. The election of Hon, Mthembu, was in tandem with the constitution of the Africa Region CPA, which states that "a Branch which is to host the next Annual



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Regional Conference shall have its Speaker or Presiding Officer of the elected House nominated to be Vice-President”.

The implications of the above decision are that the Mpumalanga Provincial Legislature will host the 41st Annual General Meeting of the Africa Region of CPA, which is now scheduled for 13 - 31 July 2010 just after the 2010 Soccer World Cup Tournament in South Africa. It is our view that this monumental regional conference presents our country, South Africa in general, and the Mpumalanga Province in particular, with unique opportunities. These opportunities include matters related but not limited to culture, heritage, tourism, economy, learning and sharing of knowledge in a context of parliamentary democracy. The conference is therefore considered to be a necessary strategic and political platform not only for sharing and learning purposes but also for economic benefits in the short-term to long-term. It is in this context that it is of strategic significance that we collectively ensure the conference becomes a success. Financial and logistical planning both at political and administrative levels are critical in this regard.

4. CPA Africa Region Branches Expected to Attend the Regional Conference

The Region has already existing CPA branches within the countries in the continent of Africa and these are expected to attend the regional conference scheduled to take place in the Mpumalanga Province. The branches that are expected to attend are as follows:-

- Botswana, Cameroon;
- Gambia, Ghana;
- Kenya, Lesotho;
- Malawi, Mauritius;
- Mozambique, Namibia;
- Nigerian (29 Sub-National Branches);
- Seychelles, Sierra Leone;
- South African (10 Sub National Branches);
- Swaziland, Tanzania and Sub National Branch (Zanzibar); and
- Uganda and Zambia.

It is expected that the people who will be attending the Regional Conference from the above CPA Branches in the Region, will be made out of the following categories:



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- Delegates;
- Observers;
- Clerks;
- Accompanying Officials; and
- Officials providing secretariat support to the South African delegation.

5. Proposed Conference Fees for the 2010 Regional Conference

The membership annual subscription fees and the conference delegation entitlement for both the National and Sub-National Branches were increased as per the resolution of the 39th Regional CPA Conference held in Livingstone, Zambia, July 2009. The membership annual subscription fees were increased as follows:

- For National Branches fees increased from US\$1800 to US\$2,500,
- For Sub-National Branches fees increased from US\$1,200 to US\$2000.

The conference delegation entitlement was reviewed as follows:

- National Branches are entitled to send four (4) delegates and one (1) secretary to attend the conference
- Sub-National Branches are entitled to send two (2) delegates and one (1) secretary to attend the conference

These changes were effective from the 1st of January, 2009. The above arrangement excludes Members of the Regional Executive Committee whose entitlement is treated separately. It is important to note that entitled delegates are not supposed to pay registration fees. Only observers will be required to pay for registration. However, Branches may apply for observers to attend the Regional Conference and such applications will be accepted on a “first-come, first-served basis” depending on the availability of space. Such fees will cover the cost of accommodation, meals, internal transport, tours, and social functions.



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The registration fees for the 41st CPA Africa Region Conference have been determined as reflected in the table below:

Observers (including Accompanying Persons)	Spouses/Partner	Society of Clerks Conference only	Spouses/Partners at Society of Clerks Conference
US\$3,500	US\$2,000	US\$2,000	US\$1,500

6. Local Organising Steering Committee and Supporting Structures for the Organisation of the Regional Conference

The CPA regional conference to be hosted by the Mpumalanga CPA Branch is considered to be a country's event. It is our view that the collective wisdom and support existing within all our local CPA branches should be harnessed for the success of the event. There is a full acknowledgment and appreciation of the essential role that both the state and non-state stakeholders can play to ensure that the Regional Conference taking place in our country becomes a success for all of us. It is in this context that a Local Organising Steering Committee and Supporting Structures have been identified. A diagram reflecting stakeholders is attached as Annexure A.

6.1 Supporting Structures

The following structures are considered important in supporting all efforts aimed at successful organisation of the Regional Conference. These include the following:-

6.1.1 Speakers' Forum which comprises of Speakers of Legislatures and Parliament and Chairperson in the case of NCOP: These are:

- Eastern Cape Provincial Legislature;
- Free State Provincial Legislature;
- Gauteng Provincial Legislature;
- Kwazulu-Natal Provincial Parliament;
- Limpopo Provincial Legislature;
- Mpumalanga Provincial Legislature;
- NCOP
- Northern Cape Provincial Legislature;



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- North-West Provincial Legislature;
- Parliament; and
- Western Cape Provincial Parliament.

6.1.2 Secretaries Association of Legislatures of South Africa (SALSA), which comprises of the Secretaries of legislatures, Parliament and NCOP. These are:

- Eastern Cape Provincial Legislature;
- Free State Provincial Legislature;
- Gauteng Provincial Legislature;
- Kwazulu-Natal Provincial Parliament;
- Limpopo Provincial Legislature;
- Mpumalanga Provincial Legislature;
- NCOP
- Northern Cape Provincial Parliament;
- North-West Provincial Legislature;
- Parliament; and
- Western Cape Provincial Legislature.

6.1.3 Inter-Legislatures Support Staff

Staff members from the above mentioned Legislatures including Parliament will constitute a supporting structure called Inter-legislature Support Staff. They will give support and advice to the task teams and promote the parliamentary practices and traditions within the event management of the conference.

6.1.4 Participating Government Departments

Government departments are expected to play an important role in ensuring that the Regional Conference becomes a success. These departments are as follows:

- The Department of International Relations and Cooperation;
- Department of Home Affairs;



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- Departments of Culture, Sport and Recreation;
- Economic Development, Environment and Tourism;
- Department of Community Safety and Liaison;
- Department of police;
- Department of Health & Social Services; and
- Department of Public Works, Roads & Transport.

6.1.5 Business Community

The following business communities have been earmarked to play an important role in the Regional Conference. These include but not limited to the following:

- The Kruger Mpumalanga International Airport for coordination of flight
- O.R. Tambo International Airport arrangements for delegates
- Tourist and transport businesses for providing services
- Other private sector business for sponsoring purposes
- Air transport
- Ground transport services

6.1.6 Civil Society and Communities

The relevant civil society and community structures will have to be identified and their specific roles be articulated for purposes of public involvement in the conference. The sectoral parliaments that represent the

6.1.7 Steering Committees

Composition and Roles of the Steering Committee

The Steering Committee is constituted as follows:-

- Speaker of the Mpumalanga Provincial Legislature (Chairperson)
- Chairperson of the National Council of Provinces (NCOP)
- Premier of the Mpumalanga Province



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- Members of the National Parliament
- Speakers of the Gauteng and Limpopo Provincial Legislatures
- Deputy Speaker of the Mpumalanga Provincial Legislature
- Executive Mayor of Ehlanzeni District Municipality
- Executive Mayor of Mbombela Local Municipality
- Secretaries to Limpopo, Gauteng, & Northern Cape Legislatures

The following are the roles of the Steering Committee:-

- To provide strategic advice on the preparations for the Conference.
- To approve the budget for the Conference.
- To serve as a policy decision-making body on preparations for the Africa Regional Conference.

6.1.8. Organizing Committee

Composition and roles of the Organizing Committee

The Organizing Committee is constituted as follows:-

- Secretary to the Mpumalanga Provincial Legislature (Convenor)
- Secretary to the National Parliament
- Director-General-Office of the Premier of Mpumalanga Province
- Secretary to the Limpopo Legislature
- Secretary to the Gauteng Legislature
- Secretary to the Northern Cape Legislature
- Secretary to the Northwest Legislature
- Secretariat of Mpumalanga Provincial Legislature
- Chief Executive Officer of Mpumalanga Tourism & Parks Agency
- Scribes of task teams
- Mbombela Local Municipal Manager

The role of the Organizing Committee

- To implement decisions.
- Ensure effective and efficient use of resources.



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- Oversee activities of various Project Teams.
- Advice and promote the parliamentary protocols within the event management of the conference

6.1.9. Composition of the Task Teams

The Members of the Legislature and employees from management and non- management will constitute several task teams with be specific responsibilities. Some of the areas that will inform the assignment of responsibilities include the following:-

- Security and protection;
- Accommodation;
- Catering;
- Transport;
- Conference venue;
- Communication and marketing;
- International and protocol; and
- Pre conference Tours.

The task team are constituted as follows; -

Name of Convenor/Team	Task	Manager/Support
Hon. V.S. Siwela <ul style="list-style-type: none">• Hon. J.P. Ngubeni• Hon. R.J. Tau	Protocol and Inter-parliamentary services	Mr C Mabunda Tel: 013 766 1313 Mr D Mnisi Mr D Maebela Mrs T Maisane Ms D Ledwaba Dr. Stander Mr K Ahmed Ms J Khuzwayo Ms I Baynes Ms T.P. Boshomane Mr L.P. Sephakgamele Ms E.R. Mohlapamaswi Mr B Mavimbela
Hon. A.F. Mahlalela	Safety & Security	Mr L Sandhlane



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<ul style="list-style-type: none"> • Hon. N.C. Mamabolo • Hon. V Smith 		Tel: 013 766 1084 Mr J Mayenjane Ms Z Mthombothi Mr M Mokgatla Mr H Ngobeni
Hon. B.T. Shongwe <ul style="list-style-type: none"> • Hon. R.M. Mtshweni • Hon. M.L. Moshodi 	Catering, Decor, Social Programmes & Entertainment	Ms N Thulo Tel: 013 766 1351 Ms N Shabangu Mr M Nkosi Mr J Sota Ms M Toona
Hon. N.S. Mtsweni <ul style="list-style-type: none"> • Hon. AM Benadie • Hon. M.L. Moshodi 	Proceedings	Mr J Modipane Tel: 013 766 1185 Mr T Sindane Ms B Tabane Ms J Niekerk Mr MJ Nkoana Mr MJ Mabelane
Hon. M.S.A Masango <ul style="list-style-type: none"> • Hon. L.T. Maabane • Hon. V Smith • Hon. S Kalyan 	Logistics & Accreditation	Mr L Tshabalala Tel: 013 766 1397 Mr G Mathebula Ms T Manciya Mr M Mokgatla Mr K Gegane Mr T Madileng
Hon. V.V.Z. Windvoel <ul style="list-style-type: none"> • Hon. B.A Majuba • Hon. M Twala 	Transport	Mr S Sanyane Tel: 013 766 1053 Mr T Mabula Ms G Thompson Mr C Ndzinisa
Hon. K.C. Mashego-Dlamini <ul style="list-style-type: none"> • Hon. V.M. Manzini • Hon. S Kalyan 	Hotel Accommodation & Conference Venues	Mr A.J. Arendse Tel: 013 766 1062 Mr L Mthunywa



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<p>Hon. S.P.D. Skhosana</p> <ul style="list-style-type: none"> • Hon. P. Ngobeni • Hon. R.J. Tau 	<p>Media, Publication & Communication</p>	<p>Mr M Mngxaso Tel: 013 766 1130 Mr O Richardson Ms T Moreosele Mr M Magagula Mr L Jacobs</p>
<p>Hon. R.C. Mahlobogoane</p> <ul style="list-style-type: none"> • Hon. K.A.P. Madonsela • Hon. M Twala 	<p>Pre-Conference Tours</p>	<p>Ms V Gwala Tel: 013 766 1484 Mr P Thwala Ms R Davies Ms C Mdebele</p>

The roles of the Tasks Teams are as follows;

- To serve as a point of contact in the preparations of specific tasks of the Conference,
- To provide technical advice to the event management service provider,
- To generate activity report and submit to the Organizing/Steering Committee,
- To serve as an inclusive event management process.

This management and officials will be led by the Secretary to the Legislature, and will compose of the Executive Managers, Senior Managers, managers and any staff with unique skills. The administrators are assigned to provide technical support in the Task Team to be led by the identified Member of the Provincial Legislature.

7. Projected Budget for the Regional Conference

The cost implication for all the activities associated with the Regional Conference is reflected in the budget. The projected budget is attached as annexure C. Some of the cost drivers which are reflected in the budget are highlighted below:

Accommodation	Transport
Conference venue	Catering



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Security	Conference bags and gifts
National flags	Artists
Audio visual equipment	Conference material and publication
Conference stationery	Photocopying
Telephone and telefax	Internet
Conference uniform (MPLS/Staff)	Claims for staff (overtime/travel)
Interpreting services	Event management services

8. Imperatives for Consideration

There are imperatives that have to be considered to ensure that the conference becomes successful for all of us. These imperatives include the following:

8.1 Regional Plenary Conference Matters as Necessitated by the Constitution of the Region

The Regional Secretary needs to give a written notice indicating the dates and the venue of the Conference to all branches not less than 90 days before the conference;

- The people that are entitled to attend the Annual Regional Conference are:
 - Members of the Executive Committee
 - National branch or sub-national branch delegates
 - Immediate past President of the Region; and
 - Other persons who may be invited by the Executive Committee.
- The General Meeting will be held during the course of the Annual Regional Conference and is attended by all delegates present in the conference;
- The Regional Executive Committee shall be accountable to the General Meeting and shall meet at least once a year before the Regional Conference;
- Branches need to submit in writing to the Regional Secretary within 60 days before the conference, proposals on any business to be considered by the General Meeting;



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8.2 Matters that the Host Branch is Responsible for

It is considered important to highlight that the Mpumalanga CPA Branch as a host Branch is responsible for matters that have huge financial implications. The host Branch is responsible for all the costs relating to the following:-

- The organisation of the Conference
- Meals for all delegates;
- Hotel accommodation for delegates
- Internal transport relating to the business of the Conference for delegates;
- Vehicles for:-
 - President of the Region, Vice-President of the Region, the Chairperson of the Executive Committee, Vice-Chairperson of the Executive of the CPA,
 - Treasurer, Vice-Treasurer of the Executive of the CPA,
 - CPA Secretary General (HQ), and
 - Six Regional Representatives and the Regional Secretary.
- Computers, printers and photocopier, and papers in different colours for the Sub-Committees;
- Production of conference reports and bulletins in consultation with the Regional Secretary;
- Provide official production of timely minutes, reports for sessions and plenary in consultation with the Regional Secretary;
- Information circular containing details of conference and useful information for delegates which will include conference facilities, weather, immigration and customs, health, banking and currency;
- Conference handbook, names tags, banners and flags;
- Gifts for delegates; and
- Documents for CWP, Executive Committee, Annual General Meeting and Plenary Sessions documents.



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8.3 Programme for the Regional Conference

In finalising the programme, there are number of considerations that should be noted. These include the following:

- Dates of arrival and departure of the delegates;
- Annual General Meeting and Plenary Sessions;
- Commissions on specific conference topics;
- Official opening of the Regional Conference;
- Sub Committee Meetings;
- CWP Business Meeting; and official tours for delegates;
- Activities relating to spouses;
- Official and social functions including the closing Ceremony.

The draft conference programme for the Regional Conference is attached as annexure B.

9. Immediate Tasks

In order to ensure that we keep the momentum going, we have identified some of the tasks that we believe are of importance going forward. These include:

- Drafting of concept document;
- Approach all stakeholders and formalisation of the governance structure;
- Development of security and protection plan;
- Preparations of the budget and presentation to the Steering Committee;
- Identification of appropriate venues for the hosting of the conference;
- The identification of accommodation;
- Development of a marketing and media strategy;
- Developing of Spouse's programme;
- Identification of the Organising Committee;
- Formal letter to the Office of the President;
- Procurement of event management expertise; and
- Establishment of the date and venue for the Conference

Work has already commenced with some of the tasks and we want to ensure that we keep the momentum going.



10. Conclusion

The draft framework remains a working document aimed at soliciting further contributions from all stakeholders. All contributions should be submitted to the Secretary to the Mpumalanga Legislature. Implementation of some of the obligatory requirements and the key decisions are ongoing due to the magnitude of the conference.



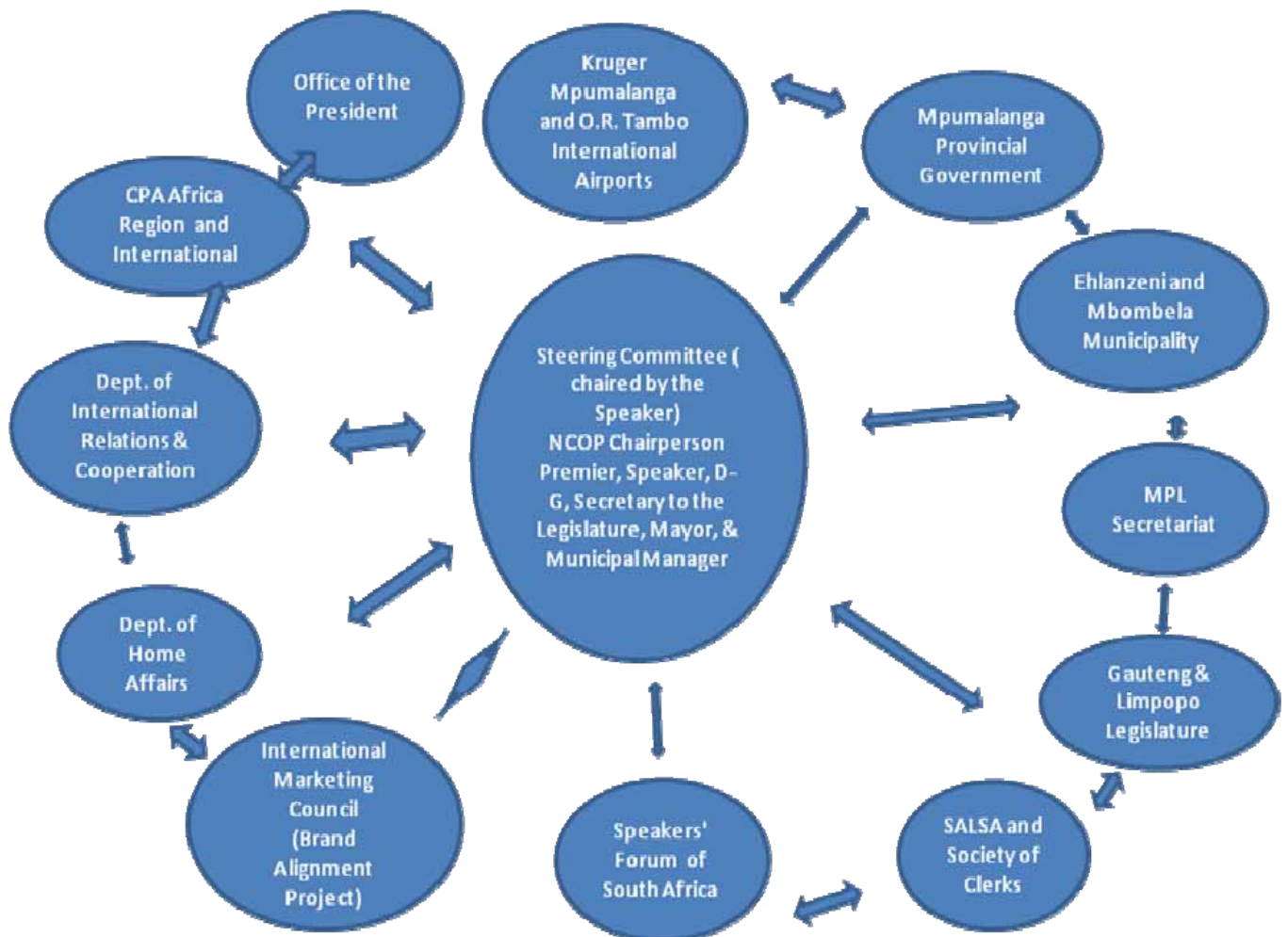
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11. ANNEXURES

Annexure A: Stakeholders in the Organisation of the Regional Conference





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DRAFT PROGRAMME

DATE	ACTIVITIES
Tuesday, 13 July 2010	Arrival of Staff of the Regional Secretariat
14-20 July 2010	Logistical operations for the Conference
Wednesday, 21 July 2010	Arrival and Registration of Sub-Committee: CWP Steering Committee, Regional Representatives and Programme Planning & Finance
Day 1 Thursday, 22 July 2010	<ol style="list-style-type: none">1. 09:00 CWP Steering Committee meeting at the Legislature2. 11:00 Regional Representatives meeting at the Legislature3. 15:00 Programme Planning and Finance at the Legislature
Day 2 Friday, 23 July 2010	Sub-Committees meetings continues <ol style="list-style-type: none">1. 09:00 CWP Steering Committee meeting at the Legislature2. 11:00 Regional Representatives meeting at the Legislature3. 15:00 Programme Planning and Finance at the Legislature Arrival and registration of:- <ul style="list-style-type: none">• President of the Association• Officers of the Association and all• Executive Committee Members
Day 3	10:00 Executive Committee Meeting



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Saturday, 24 July 2010	Dinner hosted by the CPA Africa Region Vice President and the Speaker of Mpumalanga Provincial Legislature for the Executive Committee Members & Spouses.
Day 4	10:00 Executive Committee Meeting continues
Sunday, 25 July 2010	Official arrival Registration of Delegates, Society of Clerks, Accompanying staff, and Spouses.
Day 5	Pre-Conference Tours
Monday, 26 July 2010	<ul style="list-style-type: none"> • 05:00 T.S.B, Samora Machel Monument & Kruger National Park • 07:00 Sudwala Caves & Panorama Route • 05:00 SASOL • 06:00 Sappi, Kaapsehoop, & Columbus Steel
Day 6	<ol style="list-style-type: none"> 1. Welcoming Remarks by the Vice-President of CPA Africa Region and Speaker of the Mpumalanga Provincial Legislature, Hon. S.W. Lubisi 2. Remarks by the Premier of Mpumalanga Province: Hon. D.D. Mabuza 3. Remarks by the Secretary-General of CPA. Hon. Dr. William F Shija 4. Opening Remarks by President of CPA Africa Region: Rt. Hon. Tonye Willie Harry 5. Official Opening of the Conference by the Deputy State President of the Republic of South Africa: Hon. K.P. Motlanthe 6. 11:00: Vote of Thanks 7. Official Photograph 8. Refreshments 9. Sub-Regional Meetings 10. CWP Business Meeting
Tuesday, 27 July 2010	



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	<ol style="list-style-type: none"> 11. Lunch at the venue 12. Annual General Meeting at Mbombela Stadium 13. Spouse social programme starts. 14. Welcoming Dinner to be hosted by Hon. Premier of Mpumalanga Province, Mr DD Mabuza
<p>Day 7</p> <p>Wednesday, 28 July 2010</p>	<ol style="list-style-type: none"> 1. 09:00 Thematic plenary session begins 2. :09:00 Society of Clerks meeting at Emnotweni Arena 3. 13:00 Lunch break 4. 19:00 CWP Dinner for all women delegates to be hosted by the Deputy of the Mpumalanga Provincial Legislature, Hon. V.S. Siwela 5. 19:00 Dinner for all the Speakers to be hosted by the Vice-President of CPA Africa Region and Speaker of the Mpumalanga Provincial Legislature, Hon. S.W. Lubisi 6. 19:00 Dinner for all Clerks, Secretaries and Officials to be hosted by the Secretary to the Mpumalanga Provincial Legislature, Mr R.M. Moropa
<p>Day 8</p> <p>Thursday, 29 July 2010</p>	<ol style="list-style-type: none"> 1. 09:00-16:00 Thematic Plenary Session continues <p style="text-align: center;">FREE NIGHT</p>



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Day 9 Friday, 30 July 2010	<ol style="list-style-type: none">1. 09:00 Annual General Meeting2. 12:00 Conclusion and closure by Hon. Premier, Mr DD Mabuza3. 18:00 Farewell Dinner and Cultural Night hosted by the President of CPA Africa Region and the Speaker of the Mpumalanga Provincial Legislature: Hon. S.W. Lubisi
Saturday, 31 July 2010	Departure of all delegates